



# The Society of Publishers in Asia (SOPA)

## Online Recruitment Service Form

30-Jun-10

Date: \_\_\_\_\_

### Company Information

Company Name: Edipresse Hong Kong Limited

Website: <http://www.edipresseasia.com/home.html>

Profile:

Edipresse Group is a publicly listed international media company. Headquartered in Switzerland, Edipresse's main activities are in newspaper and magazine publishing and digital media. The Group employs 3,000 people worldwide to run a diverse portfolio of more than 200 titles and websites.

### Contact Details

Contact Person: Iris Lee

Job Title: Assistant HR Manager

Telephone: 2859 4340

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Email: [recruit03@edipresse.com.hk](mailto:recruit03@edipresse.com.hk)

Address: 6/F, 32 Oi Kwan Road, Wanchai, Hong Kong

### Job Summary

Position: Editor

Ref no.: -

Qualification: -

Year(s) of Experience: -

Salary: Negotiable

Employment Type: Permanent

Location: Hong Kong

Benefits: -

### Job Responsibilities

Owned by Edipresse Group, Worldtempus.com is one of the leading websites for the fine watchmaking industry (in English, French and Italian), and Worldtempus.CN is its simplified Chinese version website in China. We are currently looking for an experienced editor who can contribute for Worldtempus.CN's online contents in simplified Chinese.

- Working with Editorial Director to create the line-up commissioning stories, liaising with photographers/illustrators, and managing deadlines
- Managing workflow of pages, from subbing and layout to captioning, translation, proofing and ensuring the schedules are met
- Liaising with advertisers, assist in the promotion of magazine, developing media partnerships and coordinating with the marketing department on promotion events
- Ensuring that budgets are not exceeded and that frugality is maintained in all area
- Required to attend and cover evening events

## Job Requirements

We offer attractive salary and competitive benefits including 5-day work, performance-based bonus, Mandatory Provident Fund and medical scheme. Interested candidates please send full resume with expected salary to The HR Department, 6th Floor, Guardian House, 32 Oi Kwan Road, Wanchai, Hong Kong or via mail [recruit03@edipresse.com.hk](mailto:recruit03@edipresse.com.hk)

(Data Collected will be used for recruitment purpose only)