



# The Society of Publishers in Asia (SOPA)

## Online Recruitment Service Form

30-Jun-10

Date: \_\_\_\_\_

### Company Information

**Company Name:** Edipresse Hong Kong Limited

**Website:** <http://www.edipresseasia.com/home.html>

**Profile:**

**Edipresse Group** is a publicly listed international media company. Headquartered in Switzerland, Edipresse's main activities are in newspaper and magazine publishing and digital media. The Group employs 3,000 people worldwide to run a diverse portfolio of more than 200 titles and websites.

### Contact Details

**Contact Person:** Iris Lee

**Job Title:** Assistant HR Manager

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**Address:** 6/F, 32 Oi Kwan Road, Wanchai, Hong Kong

### Job Summary

**Position:** IT Manager

**Ref no.:**

**Qualification:**

**Year(s) of Experience:** 10 years

**Salary:** Negotiable

**Employment Type:** Permanent

**Location:** Hong Kong

**Benefits:**

### Job Responsibilities

- To ensure all IT infrastructure is in line with business needs
- To control all budgets, IT expenses tracking and implement all IT policies/ controls to ensure compliance are met
- To manage, maintain, and implement IT infrastructure projects in Data/Voice Network, Servers and Storage, Data Centre Facilities, and IT Security
- To manage multiple IT projects and project stakeholder expectation effectively and efficiently
- To perform vendor management, contract negotiation, Hardware and software asset management
- To build up all functional teams in Hong Kong and Asia Pacific region
- To perform strong leadership to the technical mentoring of team members
- To Manage projects (Infrastructure, Development and Implementation) and ensure their completion on time and within budget

## Job Requirements

- Degree holder or above in Computer Science / Engineering or equivalent
- Knowledge of Mac, PC and Microsoft Exchange
- Minimum 10 years of relevant working experience and managing medium to large scale projects
- Those who have experience in media and online will be firstly considered
- Excellent track record in project management for infrastructure and development, system integration
- Excellent communication and written skills to communicate with all levels
- Strong leadership and interpersonal skills
- Proficiency in written and spoken English and Chinese

We offer attractive salary and competitive benefits including 5-day work, performance-based bonus, Mandatory Provident Fund and medical scheme. Interested candidates please send full resume with expected salary to The HR Department, 6th Floor, Guardian House, 32 Oi Kwan Road, Wanchai, Hong Kong or via mail [recruit03@edipresse.com.hk](mailto:recruit03@edipresse.com.hk)

*(Data Collected will be used for recruitment purpose only)*